



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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PUBLIC INSTRUCTION

September 12, 2005

TO: Local and Intermediate School Superintendents and Public School
Academy Directors

FROM: Mike Flanagan

SUBJECT: Data Collection for E-Rate Funding Year **2006**

This notice is to inform you that the Michigan Department of Education (MDE) will use the School Meals SM-4012 collection form to provide the data necessary for districts to calculate E-Rate discounts for Funding Year 2006. This data will be published on the MDE website and will be the source for PIA (Program Integrity Assurance) reviewers when they validate a district's discount percentage. The School Meals SM-4012 collection form contains the free and reduced counts of meals and milk served in the school or district, by building, and provides a total number of students served.

To help prepare for the upcoming filing window, November 2005 through February 2006, districts must identify their eligible students for E-Rate filing. The SM-4012 collection mechanism does not distinguish between student populations; therefore, schools and districts will need to "back out" the ineligible numbers when submitting their SLD Form 471 for E-Rate discounts. In Michigan, pre-kindergarten and adult education population groups are considered ineligible for E-Rate discounts.

The upcoming filing year (2006) will be the last year MDE will publish numbers from the SM-4012 for E-Rate discounts. In School Year 2006-2007 (E-Rate year 2007) and thereafter, MDE will publish the Center for Educational Performance and Information (CEPI) Single Record Student Database (SRSD) program Field 31 data.

If you have any questions or would like more information and/or a training session, please contact [Jeannene Hurley](#), State E-Rate Coordinator at the MDE (517) 241-0898.

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